

# Everything you need to know about the Competition

Prepared For: The Class Teachers



# Confident Speaking Competition 8-9 Years Olds

## Teacher Information Pack

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## The 7 Roles in a team

### The Team Chair – Judged Role

The Chair manages the team during the competition. Their job is to keep the session moving. They introduce the team members, telling everyone a little about each person, the role they will play and when it is their turn to speak.

The Chair is organised and thinks on their feet. They are a good listener and pay close attention when their speaker is being asked a question. A very good Chair will remember to use a question that was asked, in their summary.

The script below gives an outline of what the Chair says **throughout the session**:

Good morning. My name is \_\_\_\_\_.

I am the Chair of \_\_\_\_\_ (name of school team).

Our team believes \_\_\_\_\_ (state topic).

Today \_\_\_\_\_ will be our Speaker.

He / She is \_\_\_\_\_ (state an interesting fact about the Speaker).

And today \_\_\_\_\_ will be our Questioner.

He / She is \_\_\_\_\_ (state an interesting fact about the Questioner).

To start us off, please welcome \_\_\_\_\_ (Speaker's name).

Thank you, we will now take questions.

First from \_\_\_\_\_ (name of Questioner from other school's team) from \_\_\_\_\_ (other team's name of school). Thank you.

To summarise, \_\_\_\_\_ . Thank you.

(A brief summary of what the audience will have learned from the topic, the speech, and a question from the audience or the other team)

## **The Team Speaker - Judged Role**

The Speaker makes the speech for the Team. A good speaker will have a powerful and impactful opening and move straight to the middle of the room as they deliver their opening line.

The Speaker will make two or three points, moving their speaking space on each of the points, and return to the middle to deliver their 'call to action' close.

The Speaker then listens very carefully to all questions asked by the opposite team and the floor, and responds using all the tools of public speaking they have learned in the workshops.

An effective speech will have:

1. a strong and impactful opening (using the 9 second rule).
2. two or three clear points - delivered in different speaking spaces.
3. a strong 'call to action' close.
4. a commanding presence throughout.

An effective Speaker will:

1. listen carefully to all questions asked.
2. respond politely.
3. thank the Chair and the Questioners.

## **The Team Questioner - Judged Role**

The Questioner listens very carefully to the other team's speech and decides on a good 'open' question to ask.

A good Questioner will be like an interviewer, asking the question that many people are wondering.

A good Questioner is 'on the side of the Speaker' allowing them to expand more on their subject as a result of their very good and interesting question.

A good Questioner will be very aware of where they stand. They need to partly face the Speaker and partly face the audience.

A good Questioner will be aware that their voice needs to be strong and very clear so that everyone can hear them.

The script below gives an outline of what the Questioner says:

Thank you \_\_\_\_\_ (name of Speaker) for your \_\_\_\_\_ (Choose an adjective to best describe it, such as informative, inspiring, educational, humorous etc.) speech.

You mentioned / I liked when you said \_\_\_\_\_. My question is:  
\_\_\_\_\_?

The Questioner may like to encourage the speaker to expand further or may wish to finish.

Then the Questioner will face the audience and, in a very clear voice “invites any questions from the audience?” They will choose someone by extending the arm out, palm facing up and with the word “Please”. This ensures that one specific audience member is picked out clearly.

The open flat palm ensures that no-one is ‘pointed at’ with a single finger.

The Questioner moves out of the way to ensure a clear line between the person in the audience asking the question and the speaker. The Questioner also listens very carefully and assists the speaker in the event of the speaker not hearing or understanding the question.

Once the questions has been answered, the Questioner says **thank you** and return to the seat.

### **The Team Captain - Non-judged role**

The Captain introduces the team to the audience and the judges.

The role is not judged allowing the class teacher the opportunity to give a speaking role to any pupil in the class. It also gives the pupil the chance to show pride in their school as they share their school motto.

The script below gives an outline of what is said by the Captain. We use first names only. Keep looking at the audience when introducing the team members (Don't tell the team their own names - tell the audience!)

My name is \_\_\_\_\_.

I am the Captain of \_\_\_\_\_ school team.

Our School Motto is \_\_\_\_\_.

Today, our team will be represented by \_\_\_\_\_ (state all team members' names).

### **The Team Manager - Non-judged role**

There is one Manager per team creating a whole team of management on the day of competition. The Managers run the event and there are two types of Managers.

Speaking Role Managers (MCs):

The pupil comes to the lectern and announces what is happening next.

- Welcome Address – MC1
- Opening the Competition – MC2
- Giving the Judges time to deliberate – MC3
- Word Master – MC4
- Welcoming the Judges back – MC5
- Closing the Competition – MC6

Non-Speaking Role Managers:

- Presenting to the Judges x 2 (looking in the eye, strong handshake)
- Callers for the next teams (some words) x 2
- Assistant to Mrs. Browne/ competition organiser (sits at organisers table)
- Tea/coffee and programme assistant (Speaking clearly to the judges to take tea/coffee orders for the break)

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## **The Team Word Master – Non-judged role**

When the judges go out to deliberate, the Word Masters will come forward and be given a word to take back to their team.

The job of the Word Master is to work with the teacher and the team to put the word into an interesting sentence, demonstrating an understanding of the word. The allocated time is around 10 minutes.

When the time is up the Word Master is called to the front, along with all the Word Masters from the other teams, to deliver their team's sentence.

A good Word Master will be able to deliver on the day with only a short time to practise.

## **The Team Poetry Line Reader - Non-judged role**

There is a poetry competition which runs as part of the Year 4 Public Speaking Competition. The winning poem is shared with all the schools and the class teacher chooses a Poetry Line Reader, who will read or recite one line of the winning poem that is allocated to them.

The Poetry Line Reader will have the opportunity to say their one line in front of an audience on the day of the competition.

This role is perfect for developing confidence. It is not judged and can be given to any pupil in the class. The line is given to the school in plenty of time allowing the Poetry Line Reader time to practise.

The Poetry Line Reader will know to step forward and say the well-rehearsed line of the poem in a strong, clear voice, using all the tools of public speaking. Then to step back. There is a full rehearsal for this on the day.

## The Poetry Competition

We run a poetry competition every year as part of the Year 4 Public Speaking Competition.

Every Year 4 pupil writes a poem and the class teacher chooses ONE poem per class to enter into The Poetry Competition. The winning poem is announced and sent out to all the schools participating in the competition and each school is allocated a line of the winning poem to learn. The responsibility of learning that line is the job of the **Poetry Line Reader**. The **Poetry Line Reader** has to deliver that one line at the competition using all the tools of public speaking.

The winning poem is duplicated and framed. The winning poet is invited along to the competition and onto stage to thank everyone and ask the manager to present the framed poems to each of the judges. The winning poem is also printed on the back of the programme for everyone to read.

Congratulations to all our previous winning poets!

The Poetry Competition rules are:

- Title – *Any title that fits with the curriculum*
- Length - 10 lines exactly
- Format - Hand written with pictures or typed with images
- Layout – the poem and pictures/images must all fit on one A4 portrait page

## TOPICS

We have an extensive list of topics to choose from, however you may wish to choose a topic that correlates with the curriculum by selecting 'other'. Please **email us your topic choice** as soon as possible, as there are limited places available and we will have to remove a topic once it has reached capacity.

1. PE should be taught every day
2. Cooking should be taught in school
3. Kindness is key
4. Healthy eating is important
5. Everyone should learn a second language
6. Bullies should get extra homework
7. Books are better than television
8. Playtime should be extended by thirty more minutes
9. Fizzy drinks should be for over eighteens only
10. The world would be better without cars
11. Children should not be allowed to use the internet
12. Everyone in the world needs to speak English
13. School uniforms should be optional
14. Good manners are important
15. School should start at 10am
16. Homework should be banned
17. All schools should have a partner school in another country
18. Giraffe poo makes great compost
19. First Aid should be taught in all schools
20. Mindfulness is an important aspect of the curriculum
21. You should have to pass a test to own an animal
22. All pupils should have a laptop instead of a pen and paper
23. Tests should be banned
24. We should be allowed to paint and decorate our classroom
25. Other

## Registration Form

Head Teacher's name <b>with title</b>			
Email address			
Administrator's name <b>with title</b>			
Email address			
Bursar's name <b>with title</b>			
Email address			
School address			
School telephone number(s)			
School logo			
School motto			
Photography during workshop	Yes	No	
Number of teams	1	2	3
Number of pupils in each class			
Team Name (Used on day of competition)			
Year 4 Teacher's name <b>with title</b>			
Email address			
Teaching Assistant's name <b>with title</b>			
Email address			
<b>OFFICE USE</b>			
Poems submitted – ONE per class	Yes	No	
Workshop 1 date, time, trainer			
Workshop 2 date, time, trainer			
Team Topics	1 -	2 -	3 -
Management Role	1 -	2 -	3 -

## Photography and Videography Permission Form

Photographs and videos of the competition will be taken on the day. All images and rights are owned by Mrs. Nicky Browne and will not be shared without permission as outlined below.

**Website.**

The Mighty Oak Public Speaking website hosts photographs and videos of excellent examples of public speaking for marketing purposes. Teachers will have access to all the videos to show their class and for future teaching purposes. The Mighty Oak team would like to use the videos for training purposes. **This website is NOT password protected.**

**Opt Out.**

To be chosen if you do not give permission for any images to be used on the Mighty Oak website, for marketing or training purposes.

**Please place a tick in the relevant column and confirm with a signature. Add any comments if needed. Complete according to how many teams (1-3) are being entered.**

<b>TEAM NAME:</b>	Pupil's First Name	Website	Opt out	Parent/Guardian Signature	Comment
Chair					
Speaker					
Questioner					
Captain					
Poetry Line Reader					
Manager					
Word Master					
Winning Poet					

<b>TEAM NAME:</b>	Pupil's First Name	Website	Opt out	Parent/Guardian Signature	Comment
Chair					
Speaker					

Questioner					
Captain					
Poetry Line Reader					
Manager					
Word Master					
Winning Poet					

<b>TEAM NAME:</b>	Pupil's First Name	Website	Opt out	Parent/Guardian Signature	Comment
Chair					
Speaker					
Questioner					
Captain					
Poetry Line Reader					
Manager					
Word Master					
Winning Poet					

## Thank You Letters

We encourage the children to acknowledge the contribution from Anglia Ruskin University and any sponsors for the opportunity they receive through the competition. Every year we have asked the children to write Thank You letters, which have always been gratefully received and much appreciated.

We will ask our winning school to write Thank You letters on behalf of all the participating schools, in which they can also share their personal experience of taking part in the competition.

The winning school will write a Thank You letter to:

1. Professor Watkins, Vice Chancellor of Anglia Ruskin University, for
  - Inviting the schools to the university
  - Giving the schools the use of a lecture theatre to host the competition
  - Printing the programmes
  - Offering refreshments
  
2. The Sponsor
  - The winning school will be given any details about a sponsor, if appropriate.

The winning school will write Thank You letters following the competition announcements and post them to the Mighty Oak administrator at Barn House, Mayes Lane, Sandon, Chelmsford Essex CM2 7RP

## Judging Criteria

Within The Mighty Oak Public Speaking Programme we strive to source adjudicators from varied walks of life. Our judges panel includes people with backgrounds in: Education, Public Speaking, Business, Management, Public Health, Civil Service, Theatre, University Vice Chancellors, and Finance. In order to keep an even playing field, there are strict criteria for adjudicating. Our adjudicators are aware of our 'Opportunity Express' philosophy, which is:

Encouragement, Acknowledgment, Validation and Reward

The judging criteria is as follows:

- All skills are marked out of 5
- Adjudicators discuss
- Totals are added up
- Final scores are decided

The judges are asked to look at Delivery and Content. The details of which are below:

SPEAKER	CHAIR	QUESTIONER
<p><b>Delivery:</b>            Voice            Gesture            Eye Contact            Personality            Moving Speaking Space</p> <p><b>Content:</b>            Structure            Clarity of points            Opening            Closing            Ability to answer questions</p>	<p><b>Delivery:</b>            Voice            Gesture            Eye Contact            Personality</p> <p><b>Content:</b>            Introductions            Summarising            Closing and thanking</p>	<p><b>Delivery:</b>            Voice            Gesture            Eye Contact            Personality            Moving Speaking Space</p> <p><b>Content:</b>            Formulation of questions            Relevance to speech            Handling audience question(s)</p>

## The Competition Venue

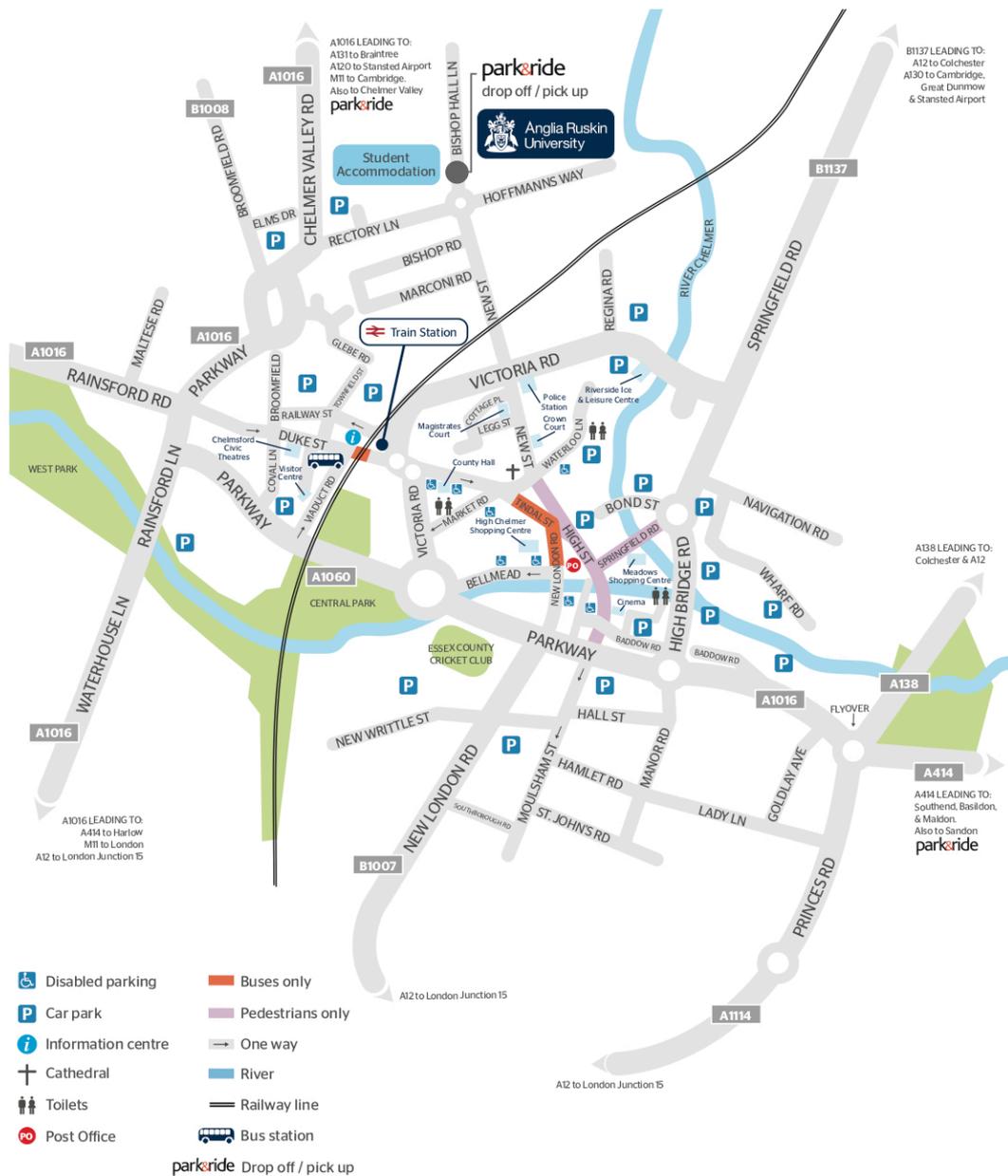
The competition is held at Anglia Ruskin University, Chelmsford Campus in the Michael Salmon Building. Please see the maps below for location.



Anglia Ruskin University

# Chelmsford City centre

Chelmsford Campus, Bishop Hall Lane, Chelmsford CM1 1SQ



01245 68 68 68 | [anglia.ac.uk](http://anglia.ac.uk) | [facebook.com/angliaruskin](https://facebook.com/angliaruskin) | [twitter.com/angliaruskin](https://twitter.com/angliaruskin)

18-19-33 D&S Design & Delivery - September 2018



- |  |                    |  |                              |  |                               |
|--|--------------------|--|------------------------------|--|-------------------------------|
|  | Disabled parking   |  | Student accommodation        |  | William Harvey Building (WHB) |
|  | Cycle parking      |  | Sawyers Building (SAW)       |  | Michael Salmon Building (SAL) |
|  | Motorcycle parking |  | Queen's Building (QUE)       |  | Mildmay Gym & Sports Hall     |
|  | Toilets            |  | Lord Ashcroft Building (MAB) |  | The MedBIC (BIC)              |
|  | Restaurant / cafe  |  | Marconi Building (MAR)       |  | School of Medicine            |
|  | Smoking area       |  | Tindal Building (TIN)        |  | The Dome                      |
|  | Lifts              |  |                              |  |                               |

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